



Saratoga County Water Authority

John E. Lawler, Chairman
William D. Simcoe, P.E., Executive Director
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J. Gregory Connors

Anita M. Daly

Mary Beth Hynes

Arthur J. Johnson

Kevin King

Charles Wait

WATER AUTHORITY MEETING

Thursday, September 10, 2009 - 2:45 PM

PRESENT: Supervisor John E. Lawler, SCWA Chairman; Gregory Connors, Supervisor Anita Daly, Mary Beth Hynes, Supervisor Arthur Johnson, Kevin King, SCWA Board Members; William Simcoe, SCWA Executive Director; Craig Crist, SCWA Counsel; Leah Everhart, SCWA Special Counsel; Donald Coalts, DCK Services; Dan Loewenstein, Malcolm Pirnie; Ed Vopelak, C.T. Male; Rob Montague, Kubricky Construction; Supervisor Frank Thompson, Town of Milton; Wes Carr, Saratoga County Youth Bureau; Press.

Chairman Lawler called the meeting to order.

On a motion by Mr. King seconded by Mr. Johnson the minutes of the August 19, 2009 meeting were approved with Mr. Connors abstaining from the vote noting his absence from the August 19, 2009 meeting.

Mr. Simcoe stated that in addition to Contract 3 which has been certified as being substantially complete, he has been informed by Malcolm Pirnie that Contracts 4 and 6 are substantially complete, but has not yet received any paperwork documenting that. Mr. Simcoe continued, stating that Contracts 5 and 7 are pressure testing the pipe. Mr. Loewenstein said that he believed Contracts 5 & 7 would be complete within the next couple of weeks.

Mr. Simcoe said that DOT has informed him that the pipe in the Round Lake Bypass is complete, but he has not seen any paperwork from DOT. Mr. Simcoe said that the Luther Forest Technology Campus pipe segments are being pressure tested. Mr. Simcoe stated that the Authority is very close to having a complete pipeline that goes from the Water Plant in Moreau to the Luther Forest Technology Campus.

Mr. Simcoe said that as the Authority is now starting to take ownership of the pipeline, the Authority has to prevent the hydrants from being opened. Mr. Simcoe proposed purchasing hydrant locks to be installed on the hydrants. Mr. Simcoe explained that with the locks the

hydrant can not be opened without a special wrench. Mr. Simcoe explained that due to the location of the majority of the hydrants along the pipeline they could not be used for fire protection. Chairman Lawler asked why there were hydrants that could not be used for fire protection. Mr. Simcoe answered that the pipeline goes through wooded areas that could not be reached by a fire truck, and the hydrants are installed in case there is a need to release water from the pipe to perform maintenance or repairs. Mr. Simcoe said that the local fire departments could be given a wrench that would open these hydrants and for the hydrants that are accessible to fire trucks there is a different type of lock. Chairman Lawler asked Mr. Simcoe to check with the County Public Safety Committee to get their input on the hydrant locks. Chairman Lawler stated that he wants anything we do to be acceptable with Emergency Services.

Mr. Simcoe said another concern as the Authority is taking ownership of the pipe is sampling and testing. Mr. Simcoe said that the sampling stations also have to be secured, he continued stating that the sampling stations on the Contract 3 section of the pipe which we have taken ownership of have been secured with padlocks, and that is how all of the sampling stations on the pipeline will be secured. Mr. Simcoe stated that he has been in contact with CNA which is a lab that is located in Ballston Spa; he continued that he is planning on meeting with CNA and working with the Department of Health to set up a sampling plan.

Mr. Simcoe stated that there has been some schedule slippage on Contract 2G, and he and the engineers at Malcolm Pirnie have seen a lack of progress in the last couple of months. Mr. Loewenstein said that there was a meeting today with Kubricky Construction, Malcolm Pirnie, and the Authority to discuss the recovery schedule for the Contract. Mr. Loewenstein stated that they went over each individual section of the project to figure out how they would finish on time. Mr. Loewenstein continued, stating that he asked Kubricky Construction if there was anything Malcolm Pirnie or the Authority could do to help them advance the project along. Mr. Loewenstein said that it looks like the Raw Water Pump Station and the High Lift Pump Station would be finished within two weeks, he explained that the Membrane Building is more complex with piping, wiring, and mechanical work that is done by sub contractors. Mr. Loewenstein stated that Kubricky has brought in more people to work on the project and have changed out one of their sub-contractors. Mr. Loewenstein introduced Rob Montague who is attending the meeting on behalf of Kubricky Construction. Mr. Montague stated that they have been progressing much more than they have been and explained that they have changed mechanical sub contractors and the new sub contractor has more employees working on the project.

Mr. Simcoe told the Board that the Authority office will be moving at the end of the month, the new address for the Water Authority will be 260 Butler Road; Fort Edward, NY 12828.

Mr. Simcoe reported that the Administration Building does not have a certificate of occupancy because there is not water at the building yet. Mr. Simcoe said that he has been having discussions with the Department of State regarding a temporary water system for the building. In the meantime, Mr. Simcoe said that he would like to move from 357 Milton Avenue in Ballston Spa to a conference trailer at the Water Treatment Plant site.

Mr. Simcoe said that for partial utilization of the water plant water will be running through the pipe and a hydrants will have to be opened to discharge the water. Mr. Simcoe explained

that this is to maintain the water and pipeline quality and to not allow standing water in the pipe.

Mr. Simcoe reported that he is planning to start advertising for the Distribution System Operator and Distribution System Equipment Operator positions.

Mr. Crist reported that he has been in discussions with the Clifton Park Water Authority and is very close to having a final agreement with them.

Chairman Lawler stated that the Malcolm Pirnie proposal for additional costs associated with Contract 8 had been tabled at the previous meeting to allow Luther Forest Technology Campus to review it. Mr. Crist reported that he had spoken with Mike Relyea from Luther Forest and he had approved the proposal. **Mr. Connors moved to approve the Malcolm Pirnie proposal for additional costs associated with Contract 8, Mr. King seconded. The motion passed unanimously. (SCWA Resolution 2009-65)**

Chairman Lawler stated that copies of the proposed 2010 budget had been distributed. Chairman Lawler asked if there would be funds remaining from the issuance of the Bonds. Mr. Simcoe stated that there would be, Chairman Lawler suggested using the remaining funds to pay the connection costs associated with the Customer Connection Assistance Policy. Ms. Hynes stated that the proposed budget has the Town of Ballston taking 375,000 gallons a day and asked if that was assuming they would begin taking water on January 1st. Mr. Simcoe replied that it did. Ms. Hynes asked the Chairman if she may bring up a couple issues relating to this, Chairman Lawler said yes. Ms. Hynes stated that the Town of Ballston currently has two water contracts; the Contract that the Town has with Glennville required them to take 100,000 gallons per day minimum and now we have the agreement with the County. Ms. Hynes stated that the Town's average water consumption has gone down and they are over committed in terms of the amount of water they are able to take. Ms. Hynes continued stating that when the Town entered into the agreement with the County they were told there would be no problem getting out of the agreement with Glennville. On behalf of the Town Council of the Town of Ballston Ms. Hynes stated that she had two issues she would like the Authority to consider; the first is the possibility of decreasing the amount of water in their Contract to 150,000 gallons per day, which is an amount that both the Town Board and the Water Superintendant decided was feasible for the Town. The second issue, Ms. Hynes said is to consider more flexibility with the time frame for the Town's connection to the County water line, she said they may not be able to finish the connection until April or May. Chairman Lawler stated that if the Town decreases the amount of water to 150,000 they will not be eligible for the Connection Assistance. Mr. Crist said that this issue would need to be discussed with the Authority Bond Counsel. Chairman Lawler said that the Authority is not going to force the Town to take more water than they can or over commit them. Chairman Lawler said that if the Authority Board agrees to these two issues he would like to see a certain date as to when the Town will be able to take water. Chairman Lawler asked the Board if there were any objections to tabling the vote on the budget until after Executive Session, there were none. Ms. Hynes thanked the Board for their understanding and for considering these two issues.

Chairman Lawler said that Mr. Johnson had a meeting to attend in order to have a quorum and excused Mr. Johnson from the meeting.

Mr. Connors moved to authorize the Chairman or Executive Director to execute the Tank Overflow Easement, Ms. Daly seconded. The motion passed unanimously. (SCWA Resolution 2009-66)

Ms. Hynes moved to approve the purchase of hydrant locks contingent upon approval by the Saratoga County Public Safety Committee, Mr. Connors seconded. The motion passed unanimously. (SCWA Resolution 2009-67)

Mr. Crist stated that he is currently working on the Governance and Policies, the Chemical Contracts, and the Water System Maintenance Contract. Mr. Crist continued stating that he would have the Contracts and the Governance and Policies at the next meeting.

Mr. Crist reported that he has been in contact with Becatech regarding the Security Contract and is waiting to receive comments on the Contract from Becatech.

On a motion by Mr. Connors, seconded by Ms. Hynes the meeting adjourned to Executive Session to discuss personnel, contract negotiations and litigation.

The meeting returned to open session.

Mr. Connors moved to hire Thomas Ardzinski as the Water Plant Maintenance Mechanic for the Saratoga County Water Authority, Ms. Daly seconded. The motion passed unanimously. (SCWA Resolution 2009-68)

Mr. Connors moved to adopt the 2010 Proposed Budget, Mr. King seconded. The motion passed unanimously. (SCWA Resolution 2009-69)

The meeting was adjourned.

Respectfully submitted,

Rachel E. Soulier